

**Annual professional development plan
of the staff of the National Agency for Quality Assurance in Education and Research
for the year 2021**

No.	Course name	Category of participants	Deadline	Training service providers	Funding source	Responsible for organization
INTERNAL TRAINING						
1.	Prevention of corruption – national and international methods and practices	Management/executive staff	Throughout the year	CNA	No sources required	Institutional management section
2.	Compliance with the legal regime of conflicts of interest, incompatibilities, restrictions and limitations in the exercise of public office	Management/executive civil servants	Throughout the year	ANI	No sources required	Institutional management section
3.	External evaluation activity: reserves and opportunities for improvement	Management/executive staff	Throughout the year	-	No sources required	Management of the institution Institutional management section
4.	Management of emergency situations, health and safety at work	Management/executive staff	Throughout the year	Training service providers	The budget of the authority	Institutional management section
5.	Public relations and protocol	Management/executive staff	Throughout the year	Training service providers	The budget of the authority	Institutional management section Public relations and international cooperation office
6.	Studying the English language	Management/executive staff	Throughout the year	Training service providers	The budget of the authority	Institutional management section
EXTERNAL TRAINING						
1.	Professional integration in the public office	Civil servants beginners	According to plan/schedule	AAP (state order)	No sources required	Institutional management section
2.	Efficiency of professional activity in public administration	Funcționari publici de execuție	According to plan/schedule	AAP (state order)	No sources required	Institutional management section
3.	Elaboration and coordination of normative acts drafts	Management/executive civil servants	According to plan/schedule	AAP (state order)	No sources required	Institutional management section
4.	Management and leadership	Funcționari publici de conducere	According to plan/schedule	AAP (state order)	No sources required	Institutional management section
5.	Cultivating integrity in public service	Management/executive civil servants	According to plan/schedule	AAP (state order)	No sources required	Institutional management section